**New Board Member Orientation**

**Mission and Goals**

* Community Need
* Mission, Vision, Core Values
* Strategic Plans
* Annual Fundraising Plan

**Board Member Handbook**

* Board Member Binder/Dropbox Folder: Bylaws & Policies and Procedures

**Board Administrative Access**

* Dropbox Access – central location for GOTRBC documents, initial access to the following folders:
  + Board: working board files and confidential documents
  + Central Info: current season documents
  + Development: working files for fundraising
  + Race Info: current season 5k action items
* Board Time Spent/Recordkeeping
  + Board Matrix
  + Log of monthly hours spent by category on board work
  + Located in Dropbox\Board\Evaluation
* Program Emails: Subscription to the following emails:
  + GOTRI 411
  + GOTRI Quarterly Boardroom
  + GOTRBC Coach Email
  + GOTRBC Parent Email
  + GOTRBC Email Set-up (optional)

**Board Requirements**

* Board Member Philanthropy Commitment
* Explore Leadership Team and/or Committee Involvement
* Board Member Biography
* New Coach Training
* Board Member Commitment Letter
* Board Member Non-Compete
* Board Member Conflict of Interest
* Financial and fiduciary requirements

**Agency Budget**

* Review agency budget
* Explanation of financial reports