**Location:**

**Job Title:** Executive Director

**Reports To:**

**FLSA Status:**

Girls on the Run COUNCIL is a local nonprofit organization dedicated to creating a world where every girl knows and activates her limitless potential and is free to boldly pursue her dreams. We inspire girls to be joyful, healthy, and confident using a fun, experience-based curriculum that creatively integrates running. To learn more about our program and impact, visit: WEBSITE

Girls on the Run believes that all girls and communities should have access to our programs. We strive to eliminate barriers to participation, to continue creating programming that engage all communities, to be intentional about staff and volunteer diversity and to promote a culture of inclusion across the organization.

Our council currently serves XX girls across A, B, C and D Counties.

**Position Summary**

The Executive Director of GOTR COUNCIL will work with community leaders, schools and school systems, non-profit partners, families and participants, and volunteers to create significant impact in our community.  The ideal candidate will have a passion for youth, experience in fundraising and grant writing, business acumen and will have successfully managed community impact programs, including evaluation and measurement.

Principle responsibilities include (but are not limited to):

Strategic Planning

* Provide strategic direction and leadership of the overall program through careful implementation and continuation of the Strategic Plan.
* Develop a comprehensive council growth plan that reflects creative program and site development strategies with an intentional focus on growing access and diversifying communities served.
* Collaborate with the Board to identify and plan for infrastructure growth parallel to growth of the program.

Fund Development

* Develop sustainable revenue plan with a focus on grant writing and individual donor development and stewardship to exceed $XX annually.
* Develop and sustain sponsorship relationships with local, corporate and national partners.
* Serve as ambassador to raise awareness by building and maintaining relationships with local media, service groups, corporate groups, fitness organizations, etc.

Staff and Volunteer Leadership

* Provide direction, oversight and professional development opportunities for staff, as well as leadership to the volunteer coaches, and committee leadership.
* Develop coach recruitment and retention efforts that result in coaches representing the diversity of girls served.
* Cultivate and steward key relationships with community organizations and site liaisons, coaches, parents, participants and volunteers.
* Maintain strong relationship with the Board of Directors and Girls on the Run International.

Operational Administration

* Manage the organization with a business mindset by establishing and implementing efficient systems and strategies.
* Execute all financial, operational and programmatic reports to Girls on the Run International and to state and local funding agencies in a timely manner.
* Leverage data to monitor GOTR Key Performance Indicators (KPIs) and track progress toward meeting organizational goals.

Build Community Presence

* Oversee special events planning and execution such as the season-end 5k events, virtual summits, etc.
* Ensure community engagement and communication is consistent with the GOTR brand and core values.
* Strategically engage with community partners to expand organizational awareness and reach.

**Required Qualifications**

* XX years of relevant educations or work experience, with executive leadership experience, preferably in a non-profit community impact environment.
* Demonstrated experience in fundraising, grant writing, setting and managing budgets, and financial forecasting.
* Passion for the Girls on the Run mission.
* Readiness to embrace the work of inclusion, diversity, equity, and access.
* Ability to effectively communicate issues surrounding girl empowerment, self-esteem, body image and whole-person health and comfortability delivering presentations to large groups.
* Strong technological proficiency.
* Must be available nights and weekends as needed for GOTR events, funding opportunities and ambassador engagements.
* Reliable transportation.
* A flexible and adaptable team-player with a sense of humor.

**Work Environment**

This is a FULL TIME/PART-TIME position based in the LOCATION area. The position allows for flexible remote work; however, the candidate must be locally based to provide hands on leadership and support to our community. OR This position allows for XX% of flexible, remote work and XX% of time spend in office or visiting community sites.

* Frequent local travel with periodic out-of-state travel
* Ongoing in-person and virtual interactions in community
* High speed internet access required to access systems

This position is offering a salary of $XX - $XX annually, depending on experience. In addition, Girls on the Run offers ENTER PTO, STIPENDS AND BENEFITS HERE.